

NORTH FAYETTE VALLEY COMMUNITY SCHOOL DISTRICT
NOTIFICATION OF LICENSED EMPLOYEE ADDITIONAL EDUCATION CREDIT

Name _____ Date _____

Name of Course _____ Number of Credits _____
(Please attach description of course)

College or University Offering Course _____

Course Site _____

Date of Course Completion _____

From Board Policy 406.3:

The Board may approve the horizontal movement of a licensed employee on the salary schedule for lanes BA+15 through MA+45 upon the employee's successful completion of Approved: graduate semester hours or graduate equivalent hours of additional credit in the subject area currently being taught by the licensed employee and as long as the coursework is acceptable to the Department of Education for license renewal. All graduate semester hours or graduate equivalent hours require pre-approval of the Superintendent. Graduate semester hours or graduate equivalent hours credit will not qualify for horizontal movement if the district pays any costs associated with obtaining such credits or hours.

Is this a graduate level course or equivalent hour course? _____

Will the Department of Education accept this course for recertification? _____

Is this course in the subject area you are currently teaching? _____

Licensed Employee

Date

The above listed course _____ is _____ is not Approved: for possible horizontal movement on the salary schedule.

Eligibility for horizontal movement on the salary schedule is conditioned upon successful completion of Approved: coursework.

Superintendent

Date