

# North Fayette Valley Community School District

## Classified Hourly Employee — Additional Time Sheet

\*\*\*Choose one of the following\*\*\*

- Extra Time** (above contracted hours)
- Overtime** (more than 40 hours in workweek)

Employee: \_\_\_\_\_

Month Ending: \_\_\_\_\_

Please list the number of hours under the date.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

Date:	Job Description:	Total Time:

\_\_\_\_\_  
Supervisor's Signature

\_\_\_\_\_  
Date